

# GREAT LAKES CURRENT

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Mr. P. Wiersma Principal  
Mr. J. Gower Vice-Principal  
Mrs. C. White Vice-Principal  
Mrs. N. Harrett Office Supervisor

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## A Newsletter for Parents of Great Lakes Secondary School August 9, 2018

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### **Welcome and Welcome Back**

Beginning its third year of operation, Great Lakes has emerged as a strong school for academics, the arts, and athletics. With 95 caring staff members, we welcome and welcome back 950 students including 180 grade nine students and 16 international students.

### **Student Registration and Grade Nine Student Orientation**

Student registration (for pre-registered students) will take place the last week of August.

- On **Monday, August 27**, 9 a.m. to 12 p.m., grade nine students will register.
- On **Tuesday, August 28**, 9 a.m. to 12 p.m. and 1 p.m. to 4 p.m., students in grade 10-12 will register.
- Students will have an opportunity to walk through the school to familiarize themselves with where their locker, classes, and school amenities are.
- Student activity fees are \$35 and are used to subsidize general student activities and lock/locker rental. At registration, students will receive their timetable, a locker assignment, and other school information. Students in grade nine and ten will share lockers.
- Physical Education uniforms are required for grade nine health and physical education classes and encouraged for grade ten through twelve classes. They are \$25 (shirt and shorts) with additional shirts being \$10 each.
- 2018-19 yearbooks are \$50 each.
- Parents are strongly encouraged to prepay all fees using School Cash Online. This will result in a faster registration process. Otherwise, cash will be accepted.
- Students who do not register at the time of registration may register at the office on August 29, August 30, 31, or Tuesday, September 4, the first day of school.

### **School Cash Online**

Beginning with student registration at the end of August, School Cash Online will be the preferred method of paying fees to the school. Examples include the student activity fee, yearbook, PE uniform, course enhancement fees, class trips, and extra-curricular activities. School Cash Online allows a parent or guardian to select the fees applicable to their child and pay for them online either using eCheck (similar to debit) or MyWallet (similar to a rechargeable gift card). Set up your School Cash Online account now at <https://lkdsb.schoolcashionline.com/>. For more information, see <https://www.lkdsb.net/Board/BudgetFinance/SchoolCashOnline/Pages/default.aspx>. Fees may be prepaid beginning Monday, August 20.

### **Grade Nine and Ten Student iPads**

Students in grade nine and ten will be issued their iPad at registration. Students and parents/guardians will be expected to hand in the 2018-19 Secondary Student iPad Use Agreement (included with this newsletter) prior to receiving the iPad.

### **Student Registration Verification Form**

Please find enclosed your child's Student Registration Verification Form. This form indicates the contact information, current address/phone number, as well as emergency contacts that we have on file for your child. Please confirm that the information is correct and indicate if there are any changes that need to be made. **Please return the Student Registration Verification Form at Student Registration** so we can have the correct information on file when school resumes.

### **Notification and Permission for The Use of Student Personal Information**

Please complete the enclosed Notification and Permission for The Use of Student Personal Information form and return it at student registration. Please see the principal if you have any questions or concerns about the way student personal information will be used and disclosed.

### **Summer Office Hours**

The school and office will be open from 7 a.m. to 2 p.m., Monday through Thursday, July 3 to August 23. On August 27, the school office will resume school year hours (7:30 a.m. to 3:30 p.m.). Administrative team staff (principal, vice-principals) are available by appointment. New students who would like to register should make an appointment to see a vice-principal on August 27 and 28. Guidance counsellors will be available on August 27 and 28 on a first come, first serve basis.

### **Administrative and Support Staff**

The following people are happy to support your child at school including

- Guidance: Mr. Bedard, Mr. de Schiffert, Ms. L'Heureux, Ms. Brennan (clerical)
- Resource: Mr. Cornell, Mr. Marr
- Student Success: Ms. Kaija
- First Nations: Mr. (Dallas) Sinopole
- Office: Mrs. Collier, Mrs. Kelly, Mrs. Nemcek, Mrs. Harrett (office supervisor)
- Administration: Mr. Wiersma (principal), Mr. Gower (grade 9/12), Mrs. White (grade 10/11)

### **2018-19 School Year Calendar**

The 2018-19 school calendar has been finalized and can be found on the school website. School will begin on Tuesday, September 4. Christmas holidays will be December 22 to January 6, and March Break will be March 9-17. The last exam day is June 26.

### **Wolfpack Athletics**

Wolfpack athletics for the fall season include junior and senior girls basketball, cross country running, senior boys football, golf, junior girls and boys soccer, tennis, and junior and senior boys volleyball. Tryouts for girls basketball run August 28-31 at 10 a.m. in the main gym. Tryouts for junior and senior boys volleyball begin Wednesday, September 5 at 2:30 p.m. in the small gym. Grade nine students are especially welcome. Listen to the daily announcements for more opportunities.

### **Volunteers**

Great Lakes is fortunate to have approximately 35 people who volunteer their time to support student activities and events at the school. Volunteers are screened by the principal and have a police vulnerable sector check completed. Please contact the principal if you are interested in participating.

### **Community Involvement Activities**

Students are required to complete forty hours of community involvement activities for the Ontario Secondary School Diploma. Students are encouraged to complete these hours in the earlier years of high school and may begin the summer before grade nine. Ineligible activities include ones that would normally be a paid position (e.g. for a business) or activities that would normally be performed in the home (e.g. chores). See <http://www.lkdsb.net/Secondary/CommunityInvolvement/Pages/default.aspx> for more information.

### **School Council**

The GLSS School Council is made up of parents, staff representatives, community members and the principal. The Council meets regularly to discuss a variety of topics relevant to the school community. Input from the various council members shapes school policies and priorities. Meetings of the School Council are public, and everyone is welcome to attend. The first meeting of the 2018-19 school year is Tuesday, September 18 at 7 p.m. See the school website for past meeting agendas and minutes.

### **Student Handbook**

The *Student Handbook* contains the school year calendar, student expectations, and supports for students. It can be accessed through the school's website.

### **Student Transportation**

Please direct questions about student transportation to Student Transportation Services at 1-877-330-4287.

### **Bus Cancellations**

Bus cancellation information is posted each school day by 6:30 a.m. at <http://www.schoolbusinfo.com/>. Great Lakes is in transportation zone two. On days that the buses are cancelled, the school will remain open, and teachers will conduct classes. Sixty percent of students are bussed to school. Students are encouraged to attend school if it is safe to do so. Students who are bussed will have their absence coded "transportation cancelled" and it will be assumed that they are not coming to school. Such students who do come to school are expected to attend classes and will have their attendance coded "present". Students who walk to school will be expected to attend school unless a parent contacts the school to explain their absence. Such students who are absent without explanation will be deemed truant.

### **Staying Informed**

The school's website, <http://glss.lkdsb.net>, contains the daily morning announcements, the monthly calendar of events, and the student handbook.

Regular updates are provided to students, parents, and the community via the school's Facebook, Twitter, and Instagram accounts. These pages can be accessed through the school's website and do not require a registration.

Parents and guardians may add their e-mail addresses to our student information system. This will allow for periodic updates. Some teachers will use this e-mail address to send parents grade updates. To participate, please complete the Canadian Anti-Spam Legislation (CASL) consent form found on the school website.

### **Parking**

During school hours, on-site parking is restricted to staff. Students may park at the Sarnia Arena. Vehicles found parked at the school during school hours without a parking pass clearly visible in the front windshield may be towed at the owner's expense.

### **Inn of the Good Shepherd Back to School Kits**

For families with financial need, The Inn of the Good Shepherd (115 John Street) is providing over 500 return-to-school kits to students on August 28 and 29 beginning at 9 a.m. The kits are specific to grades and are filled with school supplies such as pens, markers, rulers, calculators, math sets, binders, scissors, and more. Items are placed in a new backpack along with a few snacks and drink boxes. Contact 519-344-1746 for more information.

### **Attendance**

Attendance is the most critical ingredient to being academically successful. Each course includes 89 classes and missing classes or coming late to class represents missed learning opportunities. Please encourage your child to make attendance a priority. Please contact the school if classes need to be missed for illness, medical appointment, or another necessary reason.

### **Student Wellness and Bullying Intervention Line**

Call the school if there is a concern about a student's wellness or there is a bullying situation that you are aware of. Messages may be left anonymously. The line is monitored regularly by the principal. Available 24 hours a day, call 519-336-6131 and select option 5.

### **Student Accident Insurance**

Enrolment forms for IAP Kids Plus Accident Insurance (<http://www.kidsplus.ca>) will be provided to students within the first couple of weeks of school. This insurance is recommended for families that do not have extended health or dental plans and includes such benefits as accidental dental, eyeglasses, hospital and paramedical, emergency out-of-province/country travel, private tutor and more. There is a choice of two plans for \$14.50 or \$33.50 per year. Parents are reminded that the Lambton Kent District School Board, or its insurer, does not pay for student medical expenses due to a student injury while involved in school activities.

### **Serious Student Medical Concerns**

Schools are responsible for planning for students that have serious medical concerns such as anaphylaxis, asthma, diabetes, and other health issues that may be life threatening. If your child has a serious medical concern, then please contact vice-principal Mr. J. Gower ([jeremy.gower@lkdsb.net](mailto:jeremy.gower@lkdsb.net)) or Mrs. C. White ([caroline.white@lkdsb.net](mailto:caroline.white@lkdsb.net)) to discuss. This information will then be made available to school staff including your child's classroom teachers, guidance counsellors, administrators, and office staff.

## **Final Exams**

All students are expected to write their exams as scheduled by the school. Exams are **not** rescheduled for reasons such as work schedules or vacations. The only acceptable reasons for absence from exams are for illness, bereavement or court appearance. Medical notes will be required for students who are absent from exams due to illness. Absence from an exam for any other reason will result in a mark of zero for the exam portion of the course.

## **A Culture of High Expectations**

Educational research and experience suggests that student achievement and success occur when parents, teachers, school administration, and the broader community work together to have high expectations for our students as well as ourselves. We believe that all students can learn, progress, and achieve at high levels given time and support. Therefore, our plan this year is to continue to develop a culture of high expectations as evidenced by:

- Regular attendance – Students need to attend class to be taught, to learn with and from other students, to receive ongoing descriptive feedback from their teachers, and to be evaluated with integrity. Each class will be meaningful, relevant, and productive.
- Student advocacy – Students will be explicitly taught learning skills and how to advocate for themselves. This will be an emphasis for students who have individual education plans (IEPs).
- Achieving at high levels – The provincial standard is a 70-79% (level 3). Experience shows that students who do not achieve at this level or higher are not adequately prepared for the next grade level. Incentives, support, and encouragement will be given for students to achieve at these levels. For example, students in certain grade nine and ten courses who achieve at least a level three or four and meet attendance expectations will have the option of not writing the final exam.
- Student academic support
  - Assistance in class, at lunch, and after school will be available for struggling students.
  - Peer tutors will be available in many grade nine and ten courses.
  - Our student success teacher and resource teacher will be available for academic support.
- Parental communication – Teachers will contact parents as learning, behavioural, or social/emotional challenges arise. Parents are asked to also communicate when there are questions or concerns.

## **Important Dates and Activities**

|                     |   |
|---------------------|---|
| August 27           | Grade 9 Student Registration, 9 a.m. to 12 p.m.                       |
| August 28           | Grade 10-12 Student Registration, 9 a.m. to 12 p.m., 1 p.m. to 4 p.m. |
| September 4         | First Day of Classes  |
| September 10        | School Pictures   |
| September 13        | Grade 9 Parents' Night – 7:00 p.m.                                    |
| September 14        | Grade 9 Welcome Day (Rain Day Sept. 18)                               |
| September 18        | First School Council Meeting – 7:00 p.m.                              |
| September 28        | PD Day  |
| October 4           | Homecoming /Great Lakes Idol  |
| October 16          | Progress Reports  |
| October 18          | Parents' Night – 6:00 p.m.  |
| October 26          | PD Day  |
| November 15         | Provincial Report Card  |
| November 23         | PD Day  |
| December 20         | Awards Ceremonies – 12:00 p.m. & 7:00 p.m.                            |
| December 22 – Jan 6 | Christmas Break   |
| January 25 – 31     | Exams   |
| February 4          | First Day of Second Semester  |
| March 9 – 17        | March Break   |
| June 6              | Graduation – 7:00 p.m.  |



## 2018-19 Secondary Student iPad Use Agreement

Welcome to the Technology Enriched Learning Plan (TELP) iPad project! As a student, you will be leading and learning with your device. It is important that everyone is made aware of the guidelines for the use of these devices. Please review these items, share with your parents/guardians, and add your signatures at the bottom of the form.

- 1) The iPad is property of the Lambton Kent District School Board.
- 2) The iPad is an educational tool. You are expected to bring the device to school fully charged each day.
- 3) The device will have an LKDSB iTunes account for school purchases. You can use your own personal iTunes account to download apps and content.
- 4) You are able to download apps, using your own iTunes account, and other content as long as it is appropriate and within the Board's Responsible Use of Technology Procedure.
- 5) Accessories are able to be purchased at your expense for the device but should be removed prior to iPad servicing.
- 6) LKDSB staff may require access, either remotely or physically, to the iPad and its stored data at any time to perform maintenance work and/or investigation. By signing this form you agree that LKDSB staff, during the course of an investigation, is authorized to access all information, applications and accounts that your child may store on or access from the device. This may include, but is not limited to: accessing photographs, documents, e-mails, social media applications and accounts, or any other application downloaded and accessible on the device. There is therefore *no reasonable expectation of privacy of data when using the device*.
- 7) If the iPad is damaged, lost or stolen, you will be expected to provide a detailed incident report. The Board reserves the right to seek reimbursement for damages/loss not covered by warranty except in extenuating circumstances. All device repairs must be completed through LKDSB.
- 8) You are responsible for maintaining passwords to your accounts. You will be responsible for any activity using your password, including any time the device is left unattended.
- 9) You must report to a teacher or school administrator any messages you receive that request personal information, are inappropriate, or make you feel uncomfortable.

- 10) Devices must not be used to access inappropriate or offensive material. You must immediately report accidental access to such material to a teacher or school administrator.
- 11) You will always act as a responsible digital citizen.
- 12) You may opt out of receiving an iPad from the LKDSB and agree to bring your own iPad (recommended with iOS 10.0 or higher) on a daily basis for use as a classroom tool. You are responsible for maintaining the device at all times (eg. ensuring that required apps are downloaded, troubleshooting etc) and are also fully responsible for the device whether lost, stolen or damaged.
- 13) If you choose to bring your own iPad, the future availability of an LKDSB iPad cannot be guaranteed if you later choose/opt to participate in the TELP project.

**Any violation of this agreement may result in consequences, including disciplinary action and/or police involvement.**

- I agree to the terms and conditions outlined in this Agreement and wish to receive my TELP iPad for use during the 2018-2019 school year.
- I will bring my own iPad (recommended with iOS 10.0 or higher) for daily use as a classroom tool and will abide by the Bring Your Own Device (BYOD) Procedure.

School: \_\_Great Lakes Secondary School\_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX B

# NOTIFICATION AND PERMISSION FOR THE USE OF STUDENT PERSONAL INFORMATION

### Student Information

|   |  |       |
|---|--|-------|
| Student First Name (please print)                           | Student Last Name (please print)                           | Grade |
| Parent/Guardian/Adult Student (over 18) Name (please print) | Parent/Guardian/Adult Student (over 18) (please sign here) |       |

The Lambton Kent District School Board (LKDSB) is required to comply with legislation which protects students' personal information, in particular, the *Education Act* (R.S.O., 1990, c.E.2) and the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) (R.S.O. 1990, M.56), as amended. Parents/guardians of students under the age of 18, or adult students over 18 must be informed of how personal information is used and give permission for those uses.

The *Education Act* authorizes school boards to collect personal information for the purpose of planning and delivering educational programs and services which best meet students' needs and for reporting to the Minister of Education as required. The Act requires that the school principal maintain an Ontario Student Record (OSR) for each student attending the school. The OSR is a record of a student's educational progress through school in Ontario and follows students as they transfer schools. The Ontario Student Record Guideline sets out how the record is to be managed. The Lambton Kent District School Board adheres to this OSR Guideline.

The MFIPPA allows for the use and disclosure of personal information if it is for the purpose for which it was obtained or a purpose consistent for the reason collected. This permission is given to Board officers or employees who need access to the information to perform their duties as employees of the LKDSB; to comply with legislation, a court order or subpoena or to aid in a law enforcement investigation; and in compelling circumstances affecting health or safety.

Thank you for taking the time to review this form and complete the approvals.

The following uses of your or your child's personal information require specific consent from you. Please read the following information and check the appropriate checkbox. You will continue to be notified of classroom- or school-specific events (e.g. field trips) as they are organized.

### Use of Student Photographs and/or Voice Recordings

From time to time, school/classroom activities such as projects, plays, athletics and presentations are photographed or recorded by school or central Board staff to highlight some of the school initiatives and programs happening in our schools. These recordings could be posted on the LKDSB and/or school websites or on other websites whose content is controlled by the LKDSB such as the Board Facebook page. **Student names will not be attached to photographs or voice recordings which are posted on LKDSB Internet sites.**

The media may occasionally photograph, interview, audio or videotape students participating in school activities for news stories. The media may include your child's name and location as part of their coverage.

Please note that the information may be used beyond the current school year.

**I give permission for my / my child's photo or recording to be used for the purposes identified above.**

Yes       No

\_\_\_\_\_  
Date

It is our practice to include a notice statement on forms used to collect personal information to advise you how we will use and disclose the information. To help you understand how we use the information you provide to us, we draw your attention to the following **routine uses and/or disclosures of student personal information** so that you may express any concern you may have regarding the release and sharing of the information:

- The student's OSR will be used by school and board staff to support the classroom teacher in developing an educational program which best meets the student's needs. Staff working with the classroom teacher or directly with the student may include individuals working in areas such as Special Education, guidance counseling, student success, etc.
- In keeping with the requirements of the Education Act and the Personal Health Information Protection Act, informed consent will be sought prior to conducting intelligence or behavioural tests, or prior to the involvement of Psychological, Speech and Language or Social Worker staff.
- Secondary schools will receive information about registered Grade 8 students in advance of the student attending the secondary school to help establish an appropriate program for the student.
- The secondary school may share information about each student's progress through secondary school with the student's previous elementary school to support continuous improvement of the elementary school program for all students.
- Secondary schools will send information of potential graduates (contact information, marks and transcripts) to Ontario Colleges and Universities to support the student's post-secondary applications.
- Student home addresses may be released to the Chatham-Kent Lambton Administrative School Services (CLASS) - Student Transportation Services department - and the contracted bus company responsible for transporting students to and from the school in order to administer the board's contracted bus program.
- School sponsored activities may be reported in school and board newsletters, and on school and board websites (unless parental permission has not been granted at the start of the year).
- The media, such as newspapers, television and radio, may be invited to the school for the purpose of reporting on newsworthy events or activities such as graduations, student achievements/awards, and current events.
- Students participating in extra-curricular activities or events where the public is invited, i.e. field trips, school concerts, school teams, may be photographed and/or reported on by media or the general public. **Families are requested not to upload images of children other than their own to the Internet.**
- Students may be recorded or photographed by their classroom teacher in school or during school activities as part of their educational program. Photos may be shared with the class and parents as appropriate.
- Students may participate in video conferencing (a technology which allows for two or more locations to interact via simultaneous two-way video and audio transmissions) to support the classroom program. Conferences may be organized with students in other LKDSB schools, students in other countries, and/or as virtual field trips.
- Phone numbers will be used on telephone lists. Examples include: emergency contact lists to facilitate contact with parents during emergencies (e.g. inclement weather); field trip rosters; volunteers, authorized by the principal, to contact parents regarding school-related activities which benefit the student and the school community and require parent involvement.
- Parent contact information and basic student information may also be used for safe arrival programs to contact parents where a student is absent and the parent/guardian has not notified the school of the absence. These programs may be staffed by parent volunteers, or the information may be sent off-site to a secure externally hosted automated system.
- Parents/guardians/adult students are asked to complete Student Medical/Health Data forms in order to develop a medical emergency plan for the purpose of administering medication to the student when necessary. Medical emergency plans may also be provided to Student Transportation Services and/or contracted bus operators to aid in a medical emergency.
- In compliance with the Personal Health Information Act, student health numbers (OHIP) will generally not be collected; however parents/guardians/students may be invited to volunteer such information for students going on field trips to facilitate medical services if needed.
- Student work, including students' names, may be displayed in the classroom or in school hallways, or may be shared with the public through science fairs, school and board newsletters, writing/colouring/poster contests, community events, fairs, and similar events/locations outside the school setting.
- Student accidents that take place during school or on school-sponsored activities will be reported to the LKDSB Insurer (OSBIE - Ontario School Boards' Insurance Exchange). Reports included the name of the injured student(s) and details about the incident as well as the name and contact information of witnesses to the accident.
- In elementary schools birthday congratulations may be announced over the PA system/or in the classrooms.
- Elementary schools may share class lists with student first names and last initial only to other parents for the purpose of addressing greeting cards or invitations in connection with holidays, birthday parties, etc.
- Surveillance equipment may be used in schools and on buses to enhance the safety of students and staff, to protect property against theft or vandalism, and to aid in the identification of intruders and of persons who endanger the health, wellbeing, or safety of school community members.
- Student names and/or photographs may be printed in school programs (e.g. commencement or graduation programs, school plays and musical productions, student awards, academic and athletic awards and plaques, school brochures, honour roll and classroom assignment during school and semester start up) and in school yearbooks.

Questions regarding the information contained in this notification may be addressed to the School Principal or the Freedom of Information Coordinator of the LKDSB. Please communicate any concerns you have with regards to the sharing of personal information in any or all of the above mentioned by contacting the school principal in writing as soon as possible. The above will apply unless an objection is filed with the principal and an alternative resolution can be found.